

**BUSINESS STUDIES - 2024**  
**FET COMMON TESTING GUIDE/SCOPE**

<b>FURTHER EDUCATION AND TRAINING TEACHERS GUIDE</b>	
<b>CONTROL TEST ONE</b>	
<b>GRADE</b>	<b>12</b>
<b>SUBJECT</b>	<b>BUSINESS STUDIES</b>
<b>PAPER</b>	<b>N/A</b>
<b>DURATION OF THE PAPER</b>	<b>1 HR 30 MINUTES</b>
<b>TOTAL MARKS</b>	<b>100</b>
<b>NUMBER OF QUESTIONS</b>	<b>SIX</b>
<b>QUESTION PAPER FORMAT</b>	<p><b>SECTION A: COMPULSORY</b> <b>QUESTION 1 (20 MARKS)</b> 5 Multiple choice questions (10 marks); 5 Matching questions (10 marks) <b>OR</b> Choose the correct term/concept (10 marks)</p> <p><b>SECTION B</b> <b>CHOOSE ANY TWO OF THREE QUESTIONS (2x20=40 marks)</b></p> <p><b>QUESTION 2</b> Business Environment: (20 marks)</p> <p><b>QUESTION 3</b> Business Operations (20 marks)</p> <p><b>QUESTION 4 Miscellaneous:</b> Business Roles (10 marks) Business Operations (10 marks)</p> <p><b>SECTION C</b> <b>CHOOSE ANY ONE OF TWO QUESTIONS (1x40 =40marks)</b> <b>QUESTION 5:</b> Business environments <b>QUESTION 6:</b> Business roles</p>
<b>CONTENT</b>	<b>DATE COMPLETED (as per 2024 ATP)</b>
1. Macro environment: Impact of recent Legislation on business.	09 February 2024
2. Human Resources Functions.	23 February 2024
3. Ethics and Professionalism.	01 March 2024
4. Creative Thinking and Problem Solving	08 March 2024

**FET COMMON TESTING GUIDE/SCOPE - 2024**

**FURTHER EDUCATION AND TRAINING TEACHERS  
GUIDE**

**JUNE EXAMINATION**

<b>GRADE</b>	<b>12</b>
<b>SUBJECT</b>	<b>BUSINESS STUDIES</b>
<b>PAPER</b>	<b>PAPER 1</b>
<b>DURATION OF THE PAPER</b>	<b>2 HOURS</b>
<b>TOTAL MARKS</b>	<b>150</b>
<b>NUMBER OF QUESTIONS</b>	<b>SIX</b>
<b>QUESTION PAPER FORMAT</b>	<p><b>SECTION A: COMPULSORY</b>  <b>QUESTION 1 (30 MARKS)</b>                      5 Multiple choice questions (10 marks);                      5 Matching questions (10 marks)                      5 Choose the correct term/concept (10 marks)</p> <p><b>SECTION B</b>  <b>CHOOSE ANY TWO OF THREE QUESTIONS (2x40) =80 marks)</b></p> <p><b>QUESTION 2</b>                      Business Environments (40 marks)</p> <p><b>QUESTION 3</b>                      Business Operations(40 marks)</p> <p><b>QUESTION 4 Miscellaneous:</b>                      Business Environments (20 marks)                      Business Operations (20 marks)</p> <p><b>SECTION C</b>  <b>CHOOSE ANY ONE OF TWO QUESTIONS (1x40 =40marks)</b>  <b>QUESTION 5:</b>                      Business Environments  <b>QUESTION 6: Business</b>                      Business Operations</p>
<b>CONTENT</b>	<b>DATE COMPLETED (as per 2024 ATP)</b>
1. Macro environment: Impact of recent Legislation on business.	09 February 2024
2. Human Resources Functions.	23 February 2024
3. Business Strategies	20 March 2024
4. Business Sectors and environments	05 April 2024
5. Quality of performance	19 April 2024

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<b>FURTHER EDUCATION AND TRAINING TEACHERS GUIDE</b>	
<b>JUNE EXAMINATION</b>	
<b>GRADE</b>	<b>12</b>
<b>SUBJECT</b>	<b>BUSINESS STUDIES</b>
<b>PAPER</b>	<b>PAPER 2</b>
<b>DURATION OF THE PAPER</b>	<b>2 HOURS</b>
<b>TOTAL MARKS</b>	<b>150</b>
<b>NUMBER OF QUESTIONS</b>	<b>SIX</b>
<b>QUESTION PAPER FORMAT</b>	<p><b>SECTION A: COMPULSORY</b> <b>QUESTION 1 (30 MARKS)</b> 5 Multiple choice questions (10 marks); 5 Matching questions (10 marks) 5 Choose the correct term/concept (10 marks)</p> <p><b>SECTION B</b> <b>CHOOSE ANY TWO OF THREE QUESTIONS (2x40=80 marks)</b> <b>QUESTION 2</b> Business Ventures</p> <p><b>QUESTION 3</b> Business Roles (40 marks) <b>QUESTION 4 Miscellaneous:</b> Business Ventures (40 marks) Business Roles</p> <p><b>SECTION C</b> <b>CHOOSE ANY ONE OF TWO QUESTIONS (1x40 =40marks)</b> <b>QUESTION 5: Business Ventures</b> <b>QUESTION 6: Business Roles</b></p>
<b>CONTENT</b>	<b>DATE COMPLETED (as per 2024 ATP)</b>
Ethics and Professionalism.	01 March 2024
Creative Thinking and Problem Solving	08 March 2024
Management and leadership	03 May 2024
Investment securities	17 May 2024
Investment insurance	24 May 2024
Team performance assessment, Conflict management	07 June 2024



# BUSINESS STUDIES - 2024

## FET COMMON TESTING GUIDE/SCOPE

<b>PREPARATORY EXAMINATION</b>	
<b>GRADE</b>	<b>12</b>
<b>SUBJECT</b>	<b>BUSINESS STUDIES</b>
<b>PAPER</b>	<b>1</b>
<b>DURATION OF THE PAPER</b>	<b>2 HOURS</b>
<b>TOTAL MARKS</b>	<b>150</b>
<b>NUMBER OF QUESTIONS</b>	<b>SIX</b>
<b>TYPES OF QUESTIONS</b>	<p><b>SECTION A: COMPULSORY</b> <b>QUESTION 1 (30 MARKS)</b> 10 Multiple choice questions (10 marks); 5 Matching questions (10 marks) 5 Choose the correct term/concept (10 marks)/ <b>(Total 30 marks -COMPULSORY)</b></p> <p><b>SECTION B:</b> <b>CHOOSE ANY TWO OF THREE QUESTIONS</b> <b>(2 x40 =80marks)</b> <b>QUESTION 2</b> Business Environment (40 marks) <b>QUESTION 3</b> Business Operations (40 marks)</p> <p><b>QUESTION 4 Miscellaneous:</b> Business Environment (20 marks) Business Operations (20 marks)</p> <p><b>SECTION C: ESSAY TYPE QUESTIONS</b> <b>CHOOSE ONE OF TWO QUESTION (1 x 40 = 40 marks) QUESTION 5</b> Business Environment (40 marks) <b>QUESTION 6</b> Business Operations (40 marks)</p>
<b>EXPECTED WORK COVERAGE/TOPICS</b>	
<b>CONTENT</b>	<b>DATE COMPLETED ( as per 2024 ATP)</b>
Impact of recent Legislation on business.	09 February 2024
Human Resource Functions.	23 February 2024
Macro environment: Business strategies.	20 March 2024
Business sector and its environment	05 April 2024
Quality of performance	19 April 2024

## FET COMMON TESTING GUIDE/SCOPE

PREPARATORY EXAMINATION	
<b>GRADE</b>	<b>12</b>
<b>SUBJECT</b>	<b>BUSINESS STUDIES</b>
<b>PAPER</b>	<b>2</b>
<b>DURATION OF THE PAPER</b>	<b>2 HOURS</b>
<b>TOTAL MARKS</b>	<b>150</b>
<b>NUMBER OF QUESTIONS</b>	<b>SIX</b>
<b>TYPES OF QUESTIONS</b>	<p><b>SECTION A: COMPULSORY</b>  <b>QUESTION 1 (30 MARKS)</b>                      5 Multiple choice questions (10 marks)                      5 Matching questions (10 marks)                      5 Choose the correct term/concept (10 marks)/</p> <p><b>SECTION B:</b>  <b>CHOOSE ANY TWO OF THREE QUESTIONS</b>  <b>(2 x 40 =80marks)</b>  <b>QUESTION 2</b>                      Business Ventures (40 marks)  <b>QUESTION 3</b>                      Business Roles (40 marks)</p> <p><b>QUESTION 4 Miscellaneous:</b>                      Business Ventures (20 marks)                      Business Roles (20 marks)</p> <p><b>SECTION C: ESSAY TYPE QUESTIONS</b>  <b>CHOOSE ONE OF TWO QUESTION (1 x 40 = 40 marks) QUESTION</b>  <b>5</b>                      Business Ventures (40 marks)  <b>QUESTION 6</b>                      Business Roles (40 marks)</p>

## BUSINESS STUDIES 2024

EXPECTED WORK COVERAGE/TOPICS	
CONTENT	DATE COMPLETED (as per 2024 ATP)
Professionalism and Ethics	01 March 2024
Creative Thinking and problem solving	08 March 2024
Management and leadership	03 May 2024
Investment securities	17 May 2024
Investment insurance	24 May 2024
Team performance assessment, Conflict management	07 June 2024
Human rights, inclusivity and environmental issues	19 July 2024
Social responsibility and corporate citizenship/Corporate Social Responsibility (CSR)	02 August 2024
Presentation and data response	08 August 2024
Forms of ownership	16 August 2024